

GREAT WAKERING PARISH COUNCIL

NOTICE IS HEREBY GIVEN that the next meeting of the Great Wakering Parish Council will take place on Wednesday 20th October 2021, at the Memorial Hall, commencing at 7.30 p.m.

ALL MEMBERS of the COUNCIL ARE HEREBY SUMMONSED to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Members of the public who wish to exercise their right to right to attend are requested to email enquiries@greatwakering-pc.gov.uk before noon on 19th October, only those registered to attend will be admitted, face coverings must be worn.

Signed: 

Date: 14th October 2021

S. Hyatt.

Clerk to Great Wakering Parish Council.

1. **The Chairman to declare the meeting open.**
2. **To receive apologies for absence.**
3. **To receive Declarations of Interest in accordance with the Council's Code of Conduct and with Section 106 of the Local Government Finance Act 1992.**
4. **To sign as a correct record the minutes of the Full Council Meeting held on 28th July 2021. (Previously circulated).**
5. **Financial Matters**
 - a. To approve Payment Schedules for July, August, September 2021.
 - b. To approve Receipt Schedules for July, August, September 2021.
 - c. To approve the Financial Statement for the 6 months to 30th September 2021.
6. **To receive the Chairman's Report.**
7. **To approve the risk assessment.**
8. **To consider the proposal that the part of the resolution regarding the prize to be awarded for the Villager of the Year competition be reconsidered. The proposal is that a charity donation of £50 to the winners chosen charity to be substituted instead. The sum to be paid from Parish Council funds.**
9. **To consider and decide upon the entries for the Villager of the Year competition.**
10. **Planning Committee:**

- a) To agree the formation of a Planning Committee for the 2021/2022 Parish year.
- b) To review delegation arrangements and agree that the remit of that Committee is "to review and make recommendations on behalf of the Parish Council in respect of planning applications received from Rochford District Council and from Essex County Council".
- c) To agree the members of the Council to serve on that Committee.

11. To appoint representatives for the following.

- a. Footpaths.

12. To consider the resumption of Parish Council surgeries.

13. To discuss making the area outside the Parish Council Offices welcoming to visitors.

14. To offer the Clerk suggestions for a judge for the Parish Council Christmas lights competition.

15. At the Chairman's discretion the exchange of relevant Council information.

16. To receive reports from the County Councillor and the District Councillors on County and District Council matters only (5 minutes each at Chairman's discretion).

17. Time allowing the meeting will stand adjourned to permit Parishioners of Great Wakering to address the Council only once in respect of business itemised on the agenda (3 minutes each at Chairman's discretion).

18. Exclusion of the Press and Public.

To agree that the press and public be excluded from the meeting for the remaining business on the grounds that exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 would be disclosed.

19. To receive quotes and award the contract for required essential works to the allotment fencing.